

# T LEVEL ACCOUNTING: ASSISTANT ACCOUNTANT

Subject Area  
Student Type  
Study Mode

Accountancy  
Students aged 16-18  
Full Time

## What is the course about?

If you have a head for figures and would like to storm a bustling industry, the exciting T Level Accounting: Assistant Accountant is perfect for you. The two-year course, equivalent to three A Levels, is suitable for anyone wanting a career in the dynamic and analytical world of finance, payroll or accounting. This course is delivered through a combination of classroom-based study and time spent in the workplace during an extended industry placement. You will also complete a mandatory 315-hour industry placement with an employer across the two years.

The course is delivered by expert teachers and industry specialists, and will broaden your options as you will cover a variety of topics and specialist areas. This means that when it comes to employment, you'll have the knowledge and skills to go wherever your ambitions take you.

## Why should I choose the course?

This T Level course is delivered over two years and has been designed in collaboration with our expert teaching team, industry links and employers. Through a blend of classroom working and an extended industry placement, you will be fully prepared for a highly successful career within the accountancy sector.

You will develop knowledge and understanding of concepts, theories and principles, supporting practical application of skills, both within the classroom setting and within an extended Industry placement. This will ensure that you are fully equipped for your next steps.

## What will I learn?

Topics covered will include:

- The business environment
- Careers within the finance and accounting professions
- Regulations
- Professionalism and ethics/equality, diversity and inclusion
- Security and risk
- Professional services
- Fundamentals of law
- Fundamentals of financial accounting
- Technology
- Data driven innovation/analytics and design thinking
- Research skills



**Warrington  
& Vale Royal  
College**

Warrington Campus  
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 [wvr.ac.uk](http://wvr.ac.uk)

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Winsford campus  
Weaver St, Winsford CW7 4AH

 [learner.services@wvr.ac.uk](mailto:learner.services@wvr.ac.uk)

- Project/change management and administration
- Fundamentals of financial accounting.
- 

You'll also focus on an occupational specialism - Assistant Accountant - which includes the following specialist modules:

- Produce and analyse a trial balance
- Prepare primary financial statements
- Analyse business performance and present results
- Provide support to tax and audit functions
- Prepare computations for payroll.

## What will the course lead on to?

The T Level Accounting will fully prepare you for employment, higher education (including higher apprenticeships) and ultimately a dynamic career. Due to the broad range of topics covered on the course, you will be fully-equipped for roles in a variety of settings. You could work as:

- Payroll administrator
- Payroll junior
- Payroll officer
- Payroll clerk
- Assistant accountant
- Trainee accounting assistant
- Account clerk
- Cashier finance assistant
- Purchase ledger clerk

## Are there any links with industry and university?

You will complete an extended industry placement, equivalent to 315 hours over two years. Whilst it is beneficial for you to self-source your own industry placement, you will have the support of an industry placement officer to provide the extra help in finding relevant industry placements if required. Within the placement you will apply your classroom-based skills and knowledge within an industry environment, giving you the experience to better prepare you for future employment.

## What support is available?

You will be allocated a Progress Coach who will provide you with support to help you succeed on your study programme and progress on to your chosen career or progression path. We have a team of staff dedicated to providing learning support if required, as well as a Welfare Team that is on hand to offer guidance, support and help when needed. Additionally, eligible students can access a wide range of finance and funding support to help them during their time at college.

Click here for learning support: <https://wvr.ac.uk/college-life/learning-support>

Click here for finance support: <https://wvr.ac.uk/college-life/financial-support>

## Why should I choose to study the course at Warrington & Vale Royal College?



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This course is delivered by our expert tutors and has been designed in collaboration with industry and employers. It is delivered within our state-of-the-art Business & Professional Suite, with all of the latest industry-relevant software and equipment.

The unique blend of classroom delivery and industry placement will fully prepare you for your next steps, whether that be into highly skilled employment, higher education or onto a higher apprenticeship.

## What are the entry requirements?

You will need a minimum of five GCSEs at grade 4 or above, including English and maths, or you will have needed to have successfully completed a Level 2 course and have GCSE English and maths at grade 4 or above.



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