

# LEVEL 5 PEOPLE PROFESSIONAL APPRENTICESHIP

Subject Area  
Student Type  
Study Mode

Business &  
Professional  
Adults  
Part Time

## What is the course about?

This apprenticeship offers specialised pathways in HR and people management, providing you with the opportunity to develop expertise in your chosen area. By successfully completing this standard, you will gain the prestigious CIPD qualification and become eligible to apply for associate membership of the Chartered Institute of Personnel and Development, enhancing your professional credentials and career prospects.

## Why should I choose the course?

You should choose to study this apprenticeship if you like the sound of achieving a prestigious, recognised qualification that enhances your HR career. The course offers specialised options in HR and people management, allowing you to develop valuable expertise in your chosen area. Additionally, successful completion enables you to apply for associate membership of the Chartered Institute of Personnel and Development, further strengthening your professional standing.

## What will I learn?

This apprenticeship covers a comprehensive range of essential HR knowledge and skills, designed to develop your expertise across various aspects of people management. Through these units, you will build the technical and strategic capabilities needed to support and influence HR functions effectively, contribute to business change, and enhance your professional development.

The apprenticeship covers the following units:

- HR technical expertise
- Business understanding
- HR function
- MI and technology
- HR consultancy
- Providing support and advice
- Contributing to business change
- Building HR capability
- HR information analysis
- Personal development
- Relationship management
- Flexibility
- Resilience.



**Warrington  
& Vale Royal  
College**

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 [wvr.ac.uk](http://wvr.ac.uk)

 01925 494 494

Winsford campus  
Weaver St, Winsford CW7 4AH

 [learner.services@wvr.ac.uk](mailto:learner.services@wvr.ac.uk)

# How is the apprenticeship delivered?

Assessment for this qualification is carried out via written and practical assignment tasks and comprises of one assignment per module. The CIPD qualification is classroom-based and weekly attendance at college is mandatory. Once you have completed all on-programme learning, have been deemed competent in the required skills, knowledge and behaviours listed above, and have completed a minimum course duration, you will be put through to the gateway for End-Point Assessment (EPA). As part of your EPA, you will need to complete a consultative project, which contains a range of evidence demonstrating that you have met the required knowledge and skills. You will also take part in a professional discussion that will explore the specific skills and behaviours set out in the apprenticeship standard.

## What will the course lead on to?

If you are working in a generalist role, providing support across various HR areas, you will most likely take the core HR option of this qualification. Alternatively, if you work in a specialist role, you may focus on and develop in-depth expertise in a specific HR area such as resourcing, total reward, organisational development, or HR operations.

Regardless of the option chosen, you will gain a solid grounding across the full range of HR disciplines. You will play a key role in influencing managers to adopt new ways of thinking and in introducing best practices within the organisation. You are also likely to lead the people-related aspects of business or HR projects. In larger organisations, you may be part of a team supporting the business and could have responsibility for managing people.

## What support is available?

You will be allocated a designated tutor to guide you through your apprenticeship. We have a team of staff dedicated to providing learning support if required, as well as a Wellbeing Team that is on hand to offer guidance, support and help when needed.

Click here for learning support: <https://wvr.ac.uk/college-life/learning-support>

## Why should I choose to study the course at Warrington & Vale Royal College?

We are one of the top-performing further education colleges for apprenticeships. Over nine in ten of our apprentices continue in employment or receive a promotion once they have completed their apprenticeship. We also have a dedicated apprenticeship matching service which matches your skills to a suitable apprenticeship employer. The college is dedicated to supporting you on-programme and helping you progress on to the next step.

## What are the entry requirements?

To study this course, you must be working in a HR business partner/consultant role and be able to demonstrate the required competencies.

You are required to have GCSE English and maths at grade 4/C or above or equivalent.



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# Are there any additional costs associated with the course?

Costs are payable by the employer and a price will be agreed and contract of services put into place at the enrolment stage.



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