

CIPD LEVEL 3 FOUNDATION CERTIFICATE PEOPLE PRACTICE

Subject Area
Student Type
Study Mode

Business &
Professional
Adults
Online Learning

What is the course about?

The course is the new CIPD qualification designed for anyone seeking to develop a career in HR. The course is also suitable if you are working either in learning and development or HR at the level of human resource advisor or manager and need to extend your knowledge and skills or take responsibility for implementing HR policies and strategies.

Why should I choose the course?

The CIPD Level 3 Foundation Certificate People Practice is a 30-week programme offered on campus or delivered via distance learning.

Distance Learning: the course is delivered via an initial zoom session to introduce each module, followed by a set of online resources and assignments for you to access and complete at a time that suits you. You will work to a set of submission deadlines to meet throughout the course. Offering materials remotely allows you to learn and work around your other work/family commitments.

On campus: The course is offered part-time with daytime or evening options available. You will need to attend one of the sessions per week. An additional one-hour tutorial is available and can be arranged with your tutor when needed.

You may be able to take part in some exciting events as part of your course. For instance, you may be able to experience a mock tribunal ran by Bramhalls Employment Law Solicitors, which will enable you to put your learning into context and see how it applies to the real world.

What will I learn?

On the course you will be introduced to the key aspects of people practice, including:

- 3CO01 Business, culture and change in context
- 3CO02 Principles of analytics
- 3CO03 Core behaviours for people professionals
- 3CO04 Essentials of people practice.

In addition, you will also complete a distance learning course: Understanding Equality and Diversity. This is free of charge and will enhance and support achieving your qualification.

What will the course lead on to?



**Warrington
& Vale Royal
College**

Warrington Campus
Winwick Rd, Warrington WA2 8QA

 wvr.ac.uk

 01925 494 494

Winsford campus
Weaver St, Winsford CW7 4AH

 learner.services@wvr.ac.uk

This course can lead on to the Leve 5 Associate Diploma in People Management, allowing you to take your skills to the next level.

Are there any links with industry and university?

The skills and knowledge acquired on this course are transferrable to a wide range of career and educational opportunities.

Why should I choose to study the course at Warrington & Vale Royal College?

The college offers a range of flexible learning opportunities to students. Professional qualifications are delivered within our specialist Business School and are supported through digital virtual learning environments and digital learning tools. Our tutors are highly experienced and skilled in their specialist professional sectors and enhance the courses they teach on with their excellent industry links.

What are the entry requirements?

This qualification is designed for those who are starting out in HR or who are working in HR and have no previous professional training. To enter this course, you must be at least 19 years of age and be interested in learning about people practice. Although there are no formal entry requirements, you will need the appropriate level of literacy and numeracy to complete this course.

The CIPD has a policy for students whose first language is not English. The policy provides guidance on appropriate English language entry requirements. The policy can be found on the CIPD website:

<https://www.cipd.co.uk/membership/students/qualification-policies>

What are my funding options?

For further information about funding, please contact our Learner Services Team on 01925 494400 or

learner.services@wvr.ac.uk

Are there any additional costs associated with the course?

You will need to purchase a textbook to use during your course. Further details of this will be provided upon application.

All students must register with CIPD to become a student member. This will be organised by your tutor at the beginning of the course. Please visit the CIPD website for current membership fees.

If you are completing the course via distance learning, you must have internet access.



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